

Annex C – Confirmation of Payment Terms

Reference: AICA/ITB/SPEAC-Project/MMB/2026/003 - Mass Media Broadcasting Services

To:

Alawite Islamic Charity Association (AICA)

Procurement & Logistics Department

Tripoli, Lebanon

I, the undersigned, acting as the authorized representative of:

Company Name: _____

Commercial Registration No.: _____

Tax Registration No.: _____

Address: _____

hereby confirm and accept on behalf of my company that:

1. Payments for services delivered under this ITB shall be made within thirty (30) working days from the date of submission of a valid invoice, together with all required supporting documents, and acceptance of the service by AICA.
2. Payments will be processed via bank transfer or bank letter.
3. No cash payments will be made for transactions equal to or above USD 100, in line with AICA's financial and procurement policies.
4. Any tax, withholding, fiscal stamp, VAT, or reporting obligation legally applicable to this transaction shall be applied in accordance with Lebanese laws and AICA finance procedures.
5. Bank-transfer or bank-letter fees will be borne by the Service provider.

This declaration is made truthfully and with full legal responsibility.

Authorized Signatory

Name: _____

Position: _____

Date: _____

Signature & Stamp: _____